



City of Westfield
OFFICE OF THE MAYOR



59 Court Street
Westfield, MA 01085
413-572-6201
Michael A. McCabe, Mayor

September 5, 2025

Dear Community Members,

Each year, remarkable contributions are made in the City of Westfield by volunteers like those associated with your organization. To honor their dedication, I invite you to recognize those exceptional individuals to be recognized at our annual "Volunteer of the Year" award ceremony.

For the third year, Westfield is joining the national "Extra Mile America" initiative, which celebrates and encourages the dedication and effort of those who contribute their time and energy to service and volunteerism on "Extra Mile Day," November 1. Westfield's volunteers of the year will be recognized as "Extra Mile Day Heroes" on the organization's website www.extramileamerica.org. The 2024 Extra Mile Day Heroes are Bill Westerlind of Artworks Westfield, and Brian and Cheryl Richards, for serving a monthly dinner at Our Community Table for 25 years.

Please consider nominating outstanding volunteers who have demonstrated exceptional commitment and made significant contributions to our community. The nomination form can be accessed on our city's website or obtained from the City Hall.

The deadline for submitting nominations is October 10, 2025. Applications may be submitted by email to mayor@cityofwestfield.org, or by mail to the mayor's office in City Hall at 59 Court Street, Westfield MA 01085.

The award ceremony will take place at the Senior Center, 45 Noble Street on Thursday, October 30 at 4:00 PM. Awardees will be notified by October 17 to confirm attendance, and all nominees and nominating organizations are welcome and encouraged to attend.

Please feel free to share this information with other organizations who have exceptional volunteers. I look forward to reviewing your applications for the 2025 Volunteer of the Year Award!

Sincerely,

Michael A. McCabe
Mayor

Volunteer of the Year Award 2025 Nomination Information

Purpose of the Award:

To honor an individual's outstanding dedication and contributions through volunteering in the City of Westfield.

Eligibility for the Award:

1. Has provided exceptional service to the City of Westfield by volunteering for a non-profit organization, or by volunteering on their own.
2. Their volunteering has had a large impact on a non-profit organization or the City, or to the community at large.
3. They have advanced the mission of one or more non-profit organizations through their services.
4. They have shown consistent compassion and care towards an organization or agency's clients, staff, and/or other volunteers.
5. They have contributed several hours of their time on a consistent basis. (i.e. weekly, monthly, or annually depending on the nature of their volunteer work.)
6. They have shown initiative by undertaking assignments or making suggestions for future programs/events.
7. They have recruited or trained other volunteers.
8. They have been reliable by showing up on time and completing tasks in a timely manner.

Method of Selecting Award Recipient:

Nomination applications will be reviewed by the mayor's office. Nominees must meet most, if not all the eligibility criteria listed above.

Submission Deadline: October 10, 2025

Presentation of the Award: The award will be presented on October 30, 2025, at 4:00 PM at the Senior Center, 45 Noble Street



Volunteer of the Year Award 2025 Nomination Cover Page

Nominator Information

Name:	
Organization Name	
Phone Number:	
Email Address:	
Address:	
What is your relationship to the Nominee:	
Number of years you have known the Nominee:	

Nominee Information

Name:	
Phone Number:	
Email Address:	
Address:	
Organization the Nominee volunteers for:	
Nominee's title/role/what duties they perform:	
Number of years the Nominee has been volunteering:	

Please explain why you think this person should be the 2025 volunteer of the year. Please limit your responses to 1,000 words. Applicants should refer to the eligibility criteria when completing the nomination narrative. Attach any supplementary information to this cover page. Applications may be emailed to Mayor@cityofwestfield.org or mailed to Mayor's Office City Hall at 59 Court Street, Westfield, MA 01085.