



# *City of Westfield, Massachusetts*

## OFF STREET PARKING COMMISSION

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### **WESTFIELD OFF STREET PARKING COMMISSION'S MUNICIPAL OFF STREET PARKING LOT REGULATIONS**

- The following is a list of **FREE** parking hours in each of the City's Municipal Off Street Parking Lots:  
**2 FREE HOURS:** Depot Square, Reader 1 Lot.  
**3 FREE HOURS:** Franklin Street Lot, Thomas Street Lot, Elm Street Plaza Lot, Reader 3 Lot, Central Street Lot, Railroad Avenue Lot, Riverwalk Lot. Please see attached map of all the Municipal Parking Lots for your reference.
- To Park longer than the **FREE** hours, parking permits are available in the License Division of the City Clerk's office, located at City Hall, 59 Court Street, 2<sup>nd</sup> Floor, Room 217.
- Day enforcement is performed Monday through Friday 8am to 5pm. Night enforcement is performed to verify overnight vehicles have parking permit stickers during the winter (November – March). Parking regulations will be enforced in the Off Street Municipal parking lots and the on-street core district by the parking enforcement officer and Westfield Police Officers.
- **Parking Permits** - The monthly permit prices is \$20.00 per month. We accept cash or check. A 12-month permit can be purchased for \$200.00. Permits are valid in the following Municipal Lots:
  - Depot Square
  - Railroad Avenue
  - River Walk Lot
  - Franklin Street Lot
  - Thomas Street Lot
  - Gravel Lot
  - Reader 3 Lot
  - Central Street Lot
  - Elm Street Plaza Lot

Parking permits are not valid in the Reader 1 Lot or the Main Street/Restaurant Lot.

- **Parking is prohibited in the Elm Street Plaza Lot from 2:00 am until 6:00 am.**

- All parking permits shall be affixed to the driver's side passenger window or rearview mirror with a hangar with the exception of motorcycles and trucks. Trucks will affix the sticker to the lower back window on the driver's side. Motorcycles will carry the permit on their person and the parking enforcement officer will validate the sticker number.
- **“Jockeying of your vehicle is illegal.** Jockeying is the moving of a vehicle from one parking space to another within the same lot avoid an overtime parking ticket. Enforcement officers and/or police officers that witness Jockeying will issue a parking ticket.
- Municipal parking lots prohibit the parking of any non-motorized vehicle, meaning any vehicle without motor power, designed for carrying persons or property and for being drawn by a motor vehicle. This regulation specifically excludes bicycles and any other vehicle capable of being propelled solely by human power.
- Passenger vehicles and commercial vehicles with a seating capacity of nine or more passengers along with tow trucks are excluded from purchasing a parking permit and parking in the Municipal parking lots.
- It is prohibited in all Municipal parking lots to display a vehicle for sale.
- For your convenience, a parking meter machine is available in the Franklin Street parking lot. This machine offers three (3) hours of parking for 50 cents, with additional hours available at 50 cents each. Motorists who need one day of parking or half-day parking will be able to buy the amount of time they need and park in any permit lot, eliminating the need to purchase a monthly parking permit.
- Food Trucks who are interested in parking and selling their products in any Municipal parking lot can come before the Off Street Parking Commission at a meeting and request the blessing of the Commission. The applicant must submit to the Commission which Municipal parking lot they would like to be in along with the date and time. If the municipal parking lot is not at full capacity the commission would then forward the request to the Mayor who is the granting authority. If approved by the Mayor, the applicant will then need to sign a license agreement with the Mayor's office and supply any additional information that is needed.

Any questions, please contact the Off Street Parking Department staff at (413) 572-6202 ext. 2.